

Chamber of Commerce

THE ELYRIA AREA CHAMBER OF COMMERCE

356 Second Street, Box 68

Elyria, Ohio 44035

James C.			Systems,	Tnc
 Box 375	Reco	very	<i>Бузееть</i> ,	· · · ·
Elyria,	Ohio	4403	35	

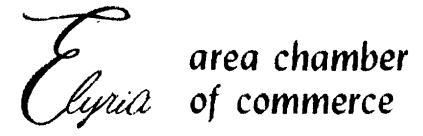
April 1, 1977

Annual membership dues - April 1, 1977 thru March 31, 1978.

\$ 96.00

by 11/4 1/4 1080

THANK YOU!



P. O. Box 68 356 Second Street, Elyria, Ohio 44035 216 322-5438

July 1, 1976

Dear Member:

During the past six years....

your Chamber of Commerce has increased its services to you...also, it has accelerated its involvement in the community, representing area business in matters of transportation, commercial zoning, energy supply, downtown restoration, education, political action (local, state and national) to mention some.

This increase in activity has been accomplished since 1970 with no increase in dues....but, inflation's affect upon the cost of operating the Chamber is now being felt.

To maintain the Chamber's present level of program of work, your Board of Directors feels we must increase our financial support. Effective July 1, 1976, there will be an increase in all classes of membership. Our base amount will go from \$50.00 to \$60.00 (most cities in Ohio of our size have a base of \$75.00).

Enclosed is a schedule showing how the financial support has been apportioned. Your investment in the Chamber is a tax-deductible business expense.

If you have a question, feel free to call me (365-4171) or Dick Elliott, Chamber Manager, (322-5438).

We are sincerely grateful for your interest and support as we work together in the Chamber to build a better business climate and a better community in which to live.

Cordially yours,

ELYRIA AREA CHAMBER OF COMMERCE

Robert L Oblamachan

Robert L. Ohlemacher

President

RLO/1p

Enclosure



THE ELYRIA AREA CHAMBER OF COMMERCE

356 Second Street

Elyria, Ohio 44035

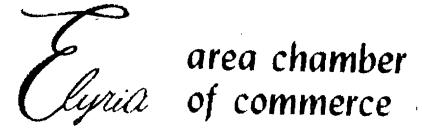
James C. Freeman
Chemical Recovery Systems, Inc.
Box 375
Elyria, Ohio 44035

April 2, 1976

Annual membership dues - April 1, 1976 thru March 31, 1977.

\$ 80.00

THANK YOU!



P. O. Box 68 356 Second Street, Elyria, Ohio 44035 216-322-5438

December 18, 1975

Good Morning:

Once a year the Elyria Area Chamber of Commerce publishes without charge to those listed, a Directory of Area Manufacturers and other business firms. This directory is widely distributed throughout the United States and foreign consulates.

We are in the process of revising this directory preparatory to issuing a new edition. Attached is a copy of the material we now have on your firm. Please make any corrections or additions you desire and return the completed form to us at once as we propose to go to press on January 5, 1975.

We are asking for this information in an effort to improve upon previous editions and make it as complete and informative piece of literature as possible. Your cooperation in furnishing this information will be greatly appreciated.

For our confidential file, we would appreciate your listing in the space provided your current employment figure.

Happy Holidays,

a.C. Heller

ELYRIA ARRA CHAMBER OF COMMERCE

O. C. Heller

President

OCH/1p

Enclosure

mailed 30/75

THE ELYRIA AREA CHAMBER OF COMMERCE

356 Second Street

Elyria, Ohio 44035

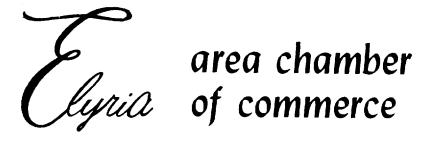
James C. Freeman
Chemical Recovery Systems, Inc.
P. O. Box 375
Elyria, Ohio 44035

April 21, 1975

Annual membership dues - April 1, 1975 thru March 31, 1976.

\$ 80.00

THANK YOU!



P. O. Box 68 356 Second Street, Elyria, Ohio 44035 216-322-5438

April 21, 1975

Mr. James C. Freeman, President Chemical Recovery Systems, Inc. 142 Locust Street P. O. Box 375 Elyria, Ohio 44035

CONGRATULATIONS, MR. FREEMAN

At Friday's meeting of the Chamber's Board of Directors your membership application was unanimously approved.

Your membership will be effective upon receipt of payment of your fair-share investment fee. Upon receipt of your check, I will call upon you to become better acquainted and bring to you your membership card and plaque.

The most important thing about your membership is that we now have the benefit of your advice and counsel as we work for community progress.

If, at any time, the Chamber can serve you, please don't hesitate to contact us.

Incidentally, Chamber dues are tax deductible.

With every good wish and continued success, I am

Cordially yours,

ELYRIA AREA CHAMBER OF COMMERCE

Richard J. Elliott General Manager

RJE/1p Enclosure

March 21, 1975

Mr. Harold S. Bobel Elyria Area Chamber of Commerce P.O. Box 68 Elyria, Ohio 44035

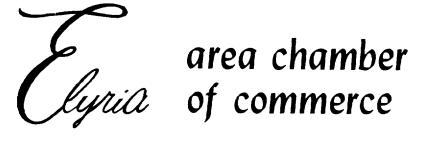
Dear Mr. Bobel:

I would be very pleased and honored to attend your Red Carpet Reception on Thursday, March 27, 1975.

Thank you for the invitation and I'll see you then.

Sincerely,

James C. Freeman, President Chemical Recovery Systems, Inc.



P. O. Box 68 356 Second Street, Elyria, Ohio 44035 216-322-5438

March 6, 1975

Mr. James C. Freeman, President Chemical Recovery Systems, Inc. 142 Locust Street Elyria, Ohio 44035

Dear Mr. Freeman:

It would be a pleasure to have you as our guest at a

Red Carpet Reception Thursday, March 27, 1975 Elyria Country Club 4:30 p.m. - 6:00 p.m.

to welcome you as a new executive of our business community.

Many business leaders will be on hand to greet you....to become better acquainted with you and your business interests, and you with them.

I hope the date and time is right for you....RSVP....postage-free envelope is enclosed. Thank you.

Cordially,

ELYRIA AREA CHAMBER OF COMMERCE

Harold S. Bobel, Chairman Red Carpet Committee

HSB/bas

Enclosure

ELYRIA AREA CHAMBER OF COMMERCE 356 SECOND STREET ELYRIA, OHIO 44035 BULK RATE
U. S. POSTAGE PAID
Elyria, Ohio
Permit No. 306

Mr. R. W. Obitts
Obitts Chemical Co.
142 Locust Street
Elyria, Ohio 44035

A VOLUNTEER ORGANIZATION FOR COMMUNITY PROGRESS

Address Correction Requested

Lorain County Joint Vocational School

Junction of State Routes 20 and 58 - R.D. 1

Oberlin, Ohio 44074 & Telephone: 216 774-1051

William R. Burton, Superintendent

ADULT EDUCATION

In keeping with our philosophy of "Training for Jobs" we are happy to offer vocational and continuing education to the adults of Lorain County.

Our program will be designed to supplement existing area training programs in order that more people can be trained in a wide variety of job skills as needed in local business and community.

The following quidelines are being established.

Purpose

Enable adults to:

- 1. Be trained for practical skills and technical knowledge.
- 2. Be retrained in new methods, machines, and materials.
- 3. Upgrade skills to increase earning power and job security.

Eligibility

Persons 16 years of age or over who are not attending a fulltime day school. (no residency requirements)

Registration and Fees

Fees will be set to cover instructional cost. Workbooks will be in addition to fees.

Class Size

Minimum - 12 paid enrollees in order to provide a course.

Our classes will normally begin at 7 p.m. Our regular program should start January 31, 1972. Other times will be arranged as needed.

We are presently developing this program and solicit your comments and suggestions so that our classes will meet your needs.

We are interested in developing courses to meet specific needs on a contractual basis. Should you have such a need let us know.

I an interested in meeting with individuals or groups to discuss the possibilities available through adult vocational training.

If you desire such a meeting, or have other questions, please contact me.

Yours truly,

Elmer Woods

Adult Supervisor

Ima Woode

HOMETOWN CAREERS 1971 - Chairman, John P. Baker, Ohio Edison - Serving as Co-Chairman is Richard J. Franklin, The Pfaudler Company. These men are guiding the planning of the event to be held on December 29, 1971, at Holiday Inn. This is joint effort of Lorain County Chambers of Commerce to convince promising college students that this area is a good place to start their careers. Last year 237 students, representing 63 colleges and universities, were interviewed by 22 firms. Employers and students were pleased with success of program. The scope of the firms being asked to participate is being broadened - more commerce and retailers in addition to industry. Letters will soon be sent to firms inviting your participation.

<u>COMING - BREAKFAST DIALOGUE</u> - November 20, 1971 - featuring State Senator Robert Corts and State Representative Donald Pease.

TIME CHANGE REMINDER - Sunday, October 25, 1971 - one hour back to Eastern Standard Time.

NEWCOMER'S GUIDE - Lorain County is to have a special section in the Cleveland Area publication - published by Tom O'Keefe and Associates. A valuable community guide for prospective and new employees covering our metropolitan area. Your Chamber has endorsed this publication.

PULL THE LEVER NOVEMBER 2

SUPPORT THE UNITED FUND



BULLETINEWS

356 SECOND STREET / ELYRIA, OHIO 44035 TELEPHONE - AREA CODE 216 / 322 - 5438

October, 1971

GOOD MORNING....

AIRCADE 1971 - A BUSINESS STRATEGY FOR THE 70'S - a meeting designed to help you meet the challenges to your business and the American Business System - November 12, 1971 - 9:30 a.m. to 2:45 p.m. - Statler Hilton, Cleveland. Sponsored by Chamber of Commerce of the United States. You will receive latest and best information on how your business....your community....your economy....will be effected in months ahead. The following timetable will be strictly adhered to:

- 9:30 Kickoff by Archie K. Davis, U. S. Chamber of Commerce President, Chairman of the Board of the Wachovia Bank and Trust Co., Winston-Salem, N. C.
- 9:45 Health and Welfare Reform with Dr. Edward J. Showalter, Medical Director of American Telephone and Telegraph, New York, N. Y.
- 10:45 Power and Energy Crisis with Bruce Mansfield, President, Ohio Edison and a hot line to Washington experts.
- 11:30 Know your Congressman discussion of important issues and positions of area Congressmen on these issues.
- 11:40 "Political Action '72": a presentation on politics and political action.

Noon Luncheon

- 1:15 The Economy and The Freeze with Charles H. Smith, Jr., Chairman of the Board of SIFCO Industries, and Dr. Carl H. Madden, Chief Economist, U. S. Chamber of Commerce.
- 2:30 "A Challenge to Business" final presentation by Mark Evans, Vice President and Director of Public Affairs for Metro Media, Inc.
- 2:45 Aircade team leaves for airport

We urge you to attend and to send several of your key associates to the AIRCADE - cost \$15 per person to cover registration fee and luncheon. Please call the Chamber office and tell us how many we can count on from your firm - phone number is 322-5438.

55TH ANNUAL HALLOWEEN PARADE - Sunday, October 31, 1971 - 2:30 p.m. - sponsored by Chamber and Elyria Kiwanis Club, together with help of many civic organizations - Thurman T. Elliott of Kiwanis, General Chairman. The generous financtal support of firms and professional people makes this gigantic community event possible.

水中下,也不懂的不一工的人或是为心态。我们不知,是事的特殊的企业能力量的,使事效应<mark>能力量</mark>力设置等比较需要的能能基础。

CORRESPONDENCE CLINIC that shows you HCW TO MAKE YOUR LETTERS BUILD BUSINESS AND GOOD WILL - November 10, 1971 - Holiday Inn, Elyria - 1:30 p.m. to 5:00 p.m. - sponsored by Elyria and Lorain Chambers of Commerce - presented by W. H. Butterfield, Lecturer, Author and Consultant on Business Letters - registration fee \$12.50 per person. Please note details on attached folder. Registrations should be mailed to the Lorain Chamber of Commerce, 204 Fifth Street, Lorain.

WELCOME, NEW MEMBERS! Membership in the Chamber of Commerce is a valuable asset...valuable to the firm and valuable to the Chamber for IT TAKES TWO for community progress. We welcome them, too:

NEW MEMBERS - ELYRIA MOTEL - Mrs. Mildred A. Coffin
WALTER D. LUNDBERG, Realtor
LORAIN COUNTY COMMUNITY COLLEGE - Dr. Omar Olson

REPLACEMENT - THOMAS GUERIN, replaces Thomas Clayton at Fisher Body Division, General Motors Corporation

NATIONAL ALLIANCE OF BUSINESSMEN - Were you aware that since the JOBS Program started in 1968 companies in Lorain County pledged 836 jobs and that they actually hired 1,073.... further, 631 of those hired are still actively employed and are no longer classified as poor and disadvantaged? Robert J. Heusel, Fisher Body, appointed by President Nixon to head this program in the area, would welcome your support.

PROGRESS - Invacare (formerly Mobilaid) Division of BCC Industries of Boston has announced construction of a new \$1 million plant on Taylor Street. Invacare will continue to operate its present facility on Oberlin Road. Construction at Lorain County Community College is underway on a new \$2.5 million Science and Technology Building. Multi-Con, Division of Bethlehem Steel, is building a \$5 million condominium complex on West River Street near Midway Mall. These are significant developments in the continued steady growth of the Elyria area.

WARNING FROM ELYRIA FIRE DEPARTMENT - The State Fire Marshall requests you exercise caution in dealing with a firm known as Executive Alarm Corporation, 3441 West Brainard Road, Woodmere, Ohio, also known as Executive Management Company. Before permitting representatives of this firm to come into your home or business, it is suggested you contact the Chamber office or Ron Limpach of the Elyria Fire Department (telephone number 323-4815).

LORAIN COUNTY JOINT VOCATIONAL SCHOOL - You will note on enclosed notice this school is preparing for an adult educational program beginning January 31, 1972. These will be evening classes for persons 16 years of age or Woods, Adult Supervisor, welcomes your ricula....courses to meet your needs. be glad to see you at your convenience This program will not duplicate that of Lorain County Community College.

SPOTLIGHT ON LORAIN COUNTY - Boosting Elyria and the County, this attractive new publication highlights cultural and entertainment activities each month - published by Evans Type-Art. If you wish to receive SPOTLIGHT regularly, contact Walter Evans, or the Chamber office.

Wednesday

Place

\$12.50

W. H. BUTTERFIELD

clinic that covers

correspondence

A practical

LETTERS

HOW TO MAKE YOUR

BUILD

GOOD WILL **BUSINESS**

AND

Conducted by



A few widely-used books by W. H. BUTTERFIELD on business letter writing

out mail to:

BUILD Please

BUSINESS AND GOOD WILL

204 Chamber 5th 45 Commerce

44052

register the following people for the correspondence clinic, HOW TO MAKE YOUR LETTERS

Check enclosed (payable to local sponsor) additional Name. Name Name.

Please bill firm

HOW TO MAKE YOUR LETTERS BUILD BUSINESS AND GOOD WILL

This practical short course presents -- in a way that holds your interest every minute -- the seven tested steps to profitable letters.

The course deals with your <u>everyday problems</u> in writing letters that increase profits and build good customer relations. It gives you many valuable pointers that save time and effort in business correspondence — and help you write letters that "pull." It shows you:

How to make your letters easy to read

How to save words by writing concisely

How to focus each letter on its reader

How to avoid "horse-and-buggy" phrases

How to write clearly and persuasively

How to give your letters "eye appeal"

How to avoid negative words and terms

How to give letters the "human" touch

How to motivate the response you want

How to write good collection letters

How to avoid common mechanical faults

How to stimulate the reader's interest

How to say "No" and still win a friend

How to make good will letters pay off

The psychology of good letter writing is applied to credit and collection correspondence, adjustment letters, and business promotion letters. The techniques of sound public relations by mail are discussed and illustrated. Many successful letters are analyzed to show the qualities that make them "click."

The registration fee includes a set of 15 letter-improvement charts prepared by Mr. Butterfield for convenient office use. These materials cover the fundamentals of good business correspondence, and illustrate the use of tested methods that get results.

Optional - if you want a copy. The fifth printing of Mr. Butterfield's latest book, COMMON SENSE IN LETTER WRITING, is available at \$7.95 a copy. This practical, easy-to-read volume (238 pages) was selected by the Kiplinger Book Club for distribution to its members.

Good Letters Are Good Business

Instructor

W. H. BUTTERFIELD

Lecturer, Author and Consultant on Business Letters



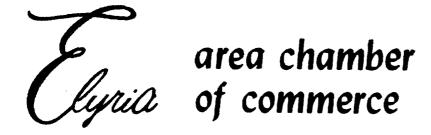
Mr. Butterfield is widely regarded as America's leading author and lecturer on business correspondence. His 16 books on letter writing are used in business offices, libraries, and college classrooms.

His magazine articles, which number more than 150, have appeared in many business publications. He is author of the section on "Letter Writing" in World Book Encyclopedia.

Mr. Butterfield has conducted short courses in letter writing for business and professional groups in some 300 cities in the United States and Canada. In many cities his clinics have been presented four, five, and six times by the same sponsors.

Listed in Who's Who in America, he is a past president of the American Business Writing Association. Formerly Chairman of the Department of Business Communication at the University of Oklahoma, he has served also as Vice President in charge of development at two universities.

Mr. Butterfield holds an A.B. degree from the University of Nebraska and an M.A. degree from the University of Oklahoma. He did further graduate work at Pennsylvania, Columbia, and Harvard.



356 Second Street, **Elyria**, Ohio 44035 **216-322-5438**

May 19, 1971

TO: MEMBERS OF THE CHAMBER OF COMMERCE

The Chamber of Commerce is cooperating with the Department of Community Development of the City of Elyria in sponsoring a bus tour of the Akron Redevelopment Areas on Tuesday, June 8, 1971. You are invited. Buses will leave City Hall at 12:45 P.M. and return to Elyria between 4:30 P.M. and 5:00 P.M.

Akron was selected because of the opportunity to show how a city can blend Federal, State, Local, and Private Dollars in order to arrive at a uniform process for creating changes in the central city.

The Chronicle-Telegram is also cooperating in this educational venture, and members of the newspaper staff will accompany the group to Akron.

City officials, members of various boards, commissions, and citizens' groups have also been invited. You are welcome to invite a guest or send anyone in your organization to represent you. There is no charge or fee connected with this bus trip, and you need only send us the enclosed card to notify us you will be going.

If there are any questions, please feel free to call me or Mr. Failing, Director, Department of Community Development, at 322-3900.

Cordially,

ELYRIA AREA CHAMBER OF COMMERCE

R.J. Elliott General Manager

RJE/mrt

Enclosure



lyria of commerce

356 Second Street, **Elyria**, Ohio 44035 **216-322-5438**

TO: ALL ELYRIA AREA CHAMBER MEMBERS

As a progress report on the Elyria pictorial brochure, we are pleased to state that the response has been excellent. The evergrowing list of participants is impressive, and we are certain that the book will be an excellent one.

Recently, we discussed with Windsor Publications, the firm who is developing the book, the various uses and the distribution of the book when it is published. The following is just a partial list of the many effective ways the Elyria books will be used:

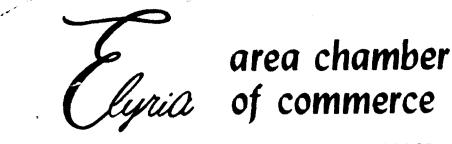
- 1. By industry, businesses, colleges, boards of education, and hospitals for recruitment of personnel.
- 2. To welcome new families and businesses.
- 3. To every Chamber member.
- 4. By the Chamber, utilities, and regional economic development agencies to answer inquiries about our city.
- 5. To select industrial, business, and residential developers.
- 6. To answer serious inquiries to the Chamber.
- 7. In professional waiting rooms for local exposure.
- 8. To promote our area meetings.
- 9. Employee lounges in local industries.

We want this book published as soon as we can. Without your participation, the Elyria book cannot be really complete. So, give Windsor your decision soon so that you too can be part of the Elyria Story.

For further information mail the enclosed reply card so that we may have a Windsor Representative call on you soon.

Cordially

M. A. Bendik



356 Second Street,

Elyría, Ohio 44035

216-322-5438

1971 ELECTION NOTICE

TO: CHAMBER OF COMMERCE MEMBERS

On July 1, 1971, the terms of seven members of the present Board of Directors of the Elyria Area Chamber will expire. Their terms are divided among the various classifications represented on the Board as follows: Commerce - one, Service - two, Professions - one, Industry - three. A listing of those whose terms expiring, along with those whose terms continue to June 30, 1972, is on the back of this page.

In keeping with the provisions of the Chamber By-Laws, the Nominating Committee has proposed 14 nominees to contest for election to the seven expiring seats on the Board for two year terms beginning July 1, 1971.

These nominees are listed alphabetically by classification in the enclosed ballot. Each member of the Chamber is requested to select the candidates of his choice, EQUAL TO THE NUMBER TO BE ELECTED IN EACH CLASSIFICATION, and mark an "X" in the spaces opposite their names on the ballot.

After marking your SEVEN choices, please mail your ballot in the enclosed return envelope on or before May 24, 1971. Ballots postmarked after this date cannot be counted in the election.

mark Shill All members of the Chamber are urged to exercise their privilege of voting so the results will be the most representative possible.

IT'S YOUR CHAMBER SO PLEASE VOTE FOR YOUR CHOICES!

Respectfully.

1971 NOMINATING COMMITTEE

Amo C Braces James C. Brown

Chairman

May 13, 1971

JCB: Lp

<u>BOARD OF DIRECTORS</u> <u>ELYRIA AREA CHAMBER OF COMMERCE</u>

Terms Expire June 30, 1971

Name

Myron Averbook
James C. Brown, Jr.
*David R. Gundry
*Carl J. Schreiber
*Milan Bendik
*Thomas H. Clayton
*William T. Duffin

Classification

Commerce Professions Service Service Industry Industry Industry

Terms Expire June 30, 1972

Harold Bobel
Paul Hardy
John Edwards
Worth Fauver, Jr.
Lester Schmittgen
William Standen
Willard Brenneman
Dale Cutler

Commerce Commerce Professions Professions Ins.-Real Estate-Bldg. Ins.-Real Estate-Bldg. Finance Industry

Replacements

COMMERCE

(2 to run - 1 to elect)

PROFESSIONS

(2 to run - 1 to elect)

SERVICE

(4 to run - 2 to elect)

INDUSTRY

(6 to run - 3 to elect)

*ELIGIBLE FOR ANOTHER TERM

TO:

CHAMBER OF COMMERCE MEMBERS

SUBJECT: CONSTITUTIONAL AMENDMENT

As organizations and individuals engaged in educational, religious, social and community service work have expressed an interest in joining the Chamber of Commerce; and, as it is customary in many Chambers of Commerce to have a special membership category for these organizations and individuals, the Membership Committee, at the request of the Board of Directors, studied this matter.

The Board of Directors adopted the Membership Committee's recommendation that the following constitutional amendment be submitted to the membership for consideration:

Amendment of Article IV, "Membership" of Constitution and By-Laws, by addition of Paragraph 5-A, reading as follows:

"There shall be a classification of membership known as (institutional or associate). Qualification for this classification of membership requires that the person or organization be primarily engaged in educational, religious, social, or community service work, or be an elected or appointed governmental official. (Institutional or associate) members shall not be entitled to vote or to hold office. An (institutional or associate) membership shall entitle the holder thereof, to not more than one representative. Dues for an (institutional or associate) membership shall be 60% of the annual minimum membership fee per year."

Please mark the ballot shown below the election ballot and return in the postage-free return envelope, together with your election ballot.

> YOUR VOTE IS IMPORTANT! THANK YOU.

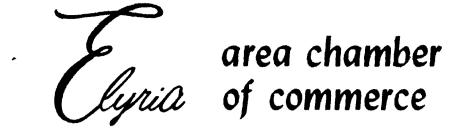
Cordially,

ELYRIA AREA CHAMBER OF COMMERCE

Berula

M. A. Bendik President

MAB: 1p



356 Second Street,
Elyria, Ohio 44035
216-322-5438

TO: ALL ELYRIA AREA CHAMBER OF COMMERCE BUSINESS FIRMS

The faster a car is moving, the greater distance it takes to stop it. Right now, the momentum of growth and progress in Elyria is tremendous and we want to keep it that way.

One of the key tools we have used to attract new business firms and merchants, new residents and professional people to Elyria has been the beautiful "Elyria Story" published two years ago.

But the books are gone. They have been mailed to virtually every state in the union—to the top industrial firms, to selected business and professional organizations interested in Elyria as a headquarters location, for the school boards for teacher recruitment, to the hospitals for recruitment of doctors and nurses and to realtors and management associations, and to new families and individuals considering moving to Elyria.

NOW WE NEED A NEW BOOK!

The Elyria community has changed. We have new services, new businesses, new residences to picture and talk about. To answer this need, your Board of Directors has endorsed the preparation of a new publication.

Again we have called upon Windsor Publications to assist us in this project. Their skill in telling a city's story has made them the leader in this field. We have met with their people and after several discussions, we can tell you that the new Elyria Story is going to be completely different in format, photography and style, and will be heads and shoulders above the last one—and it did a great job.

In the next few weeks every Chamber member will be called upon by a Windsor representative. Please give her a few minutes of your time. We suggest that you mail the enclosed card immediately to arrange for a definite appointment.

First and foremost, the Elyria publication will be designed to bring more business to you and your community. Remember, too, by supporting this project you will be supporting your City and helping to keep the Elyria community momentum moving forward fast.

Cordially,

ELYRIA AREA CHAMBER OF COMMERCE

M. A. Bendik

ma Budek

EXX/R/A/N/D, IN ELYRIA!

THE ELYRIA AREA CHAMBER OF COMMERCE

356 Second Street

Elyria, Ohio 44035

R. W. Obitts Obitts Chemical Company

142 Locust Street

Elyria, Ohio 44035

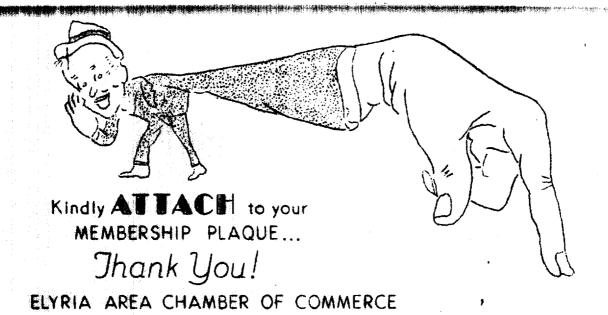
March 24, 1971

Membership dues thru June 30, 1971

\$ 12.50

paid 3/26/7/ Ck # 7692

THANK YOU!



Elyria Area Chamber of Commerce

March 24, 1971

Dear Member:

In 1970 the membership adopted a constitutional amendment which changed the terms of your officers from April 1-March 31 to July 1-June 30. Your Board of Directors subsequently changed the fiscal year to July 1-June 30.

To adjust our bookkeeping to conform to the new fiscal year, we are enclosing a quarterly membership billing for the period April 1-June 30, 1971. On July 1, 1971, we will send your billing for the new fiscal year on the same basis as you have been accustomed to receiving it in the past...annual, semi-annual, or quarterly.

Thank you for your kind cooperation during this adjustment period.

Cordially,

M. A. Bendik

M.a. Berdik

President